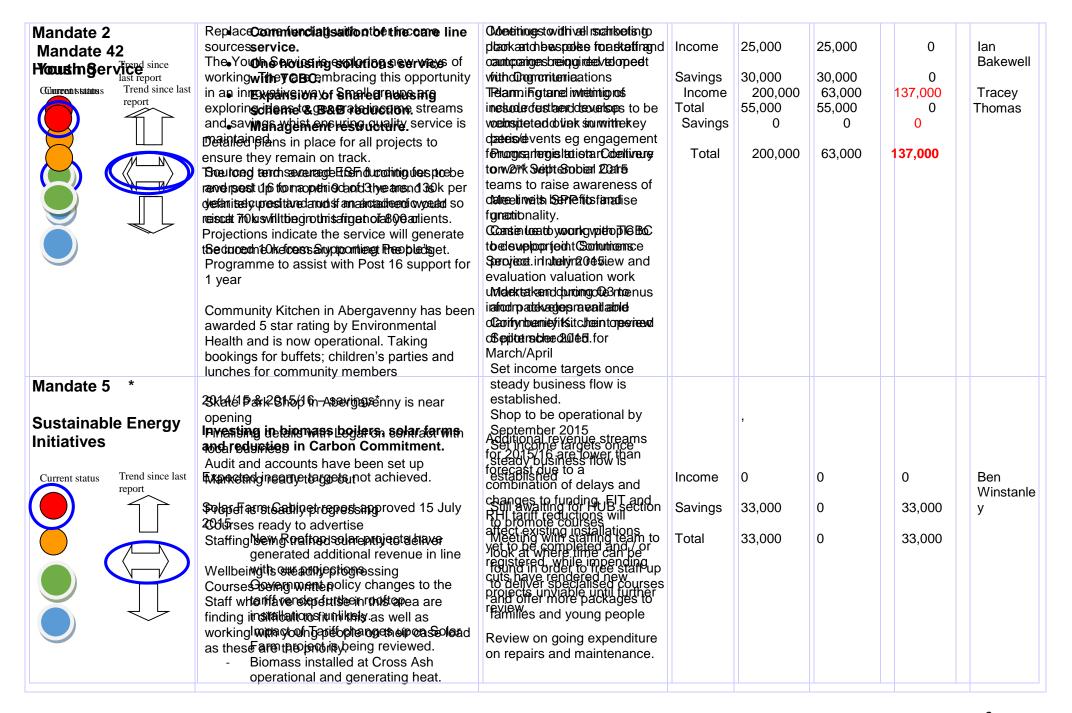
Budget Mandates

Progress and Next Steps at Month 9 –

(including Recovery Plan actions agreed by Cabinet 2nd December 2015)

Mandate RAG	Progress up to month 9	Next Steps	Туре	Year-end target	Forecasted to achieve	Variance	Owner
Mandate 1 Leisure. Current status Trend since last report	Leisure centre staffing remodelled £115k, admin and clerical review £66k, support services review £20k, reduction caretaking Abergavenny £15k, outdoor education reduction £25k, leisure supplies and service £25k, increased income through fitness and sport offer £155k. Restructure process complete. All departments have individual service plans. All plans tracked and monitored by the individual service area. Full ownership of delivery by individual teams. 15k Caretaker savings will not be achieved as the school failed to invoice until 15-16. Consequently the full years charge in this year.	Continue to review the 3 G pitch project and review its income generation targets. Review business plans for swimming and fitness to ensure mitigating pressures for 16/17 onwards.	Income Savings Total	155,000 265,983 420,983	135,000 250,983 385,983	15,000 15,000 30,000	lan Sanders
	Alternative Delivery Plan (agreed by cabinet 2 nd Dec*) - £35K achievable Delayed Lighting installed at the 3G pitch resulted in only partial income being reached against alternative delivery plans amounting to £5K. Increase income against swimming and fitness not achieved. This has resulted in a £5K improvement since month 6.	Alternative Delivery Plan based on variance reported against original mandate at Month 6	Total	,420,983	385,983	30,000	



	£63,000 the savings have been met, but the Atterioative Debvious Atterioative Debvious Atterioative Dec) - £33K achievable Aim to increase income target on rental portfolio and reduce expenditure on repairs and maintenance. At month of these savings the port been realised and therefore tabling the portfolio definition of the rease in Grant income and savings on staff vacancies.	Alternative Delivery Plan – based on variance reported against original mandate at month 6. Amendment to delivery plan.	Total	33,000	63,000	33,000 137,000	
Mandate 6 Museums & Castles	Grant income delayed to new financial year Fully integrate cultural services, tourism services and attractions within tourism, leisure and culture section. Maximise synergies & achieve a sustainable long	Museums - 30,000 of savings will not be achieved. Green Screen income of 10,000 and 20,000 conservation income.	Income	81,000 109,000	51,000 94,000	30,000 15,000	lan Saunders
Current status Trend since last report	Income generation target for 15/16 10K shortfall. Weddings – Amber Countryside savings – Green Savings from Volunteers – Red Income made by fundraiser – Green. Fundraiser in place. Income from learning – Green. Savings from shared service model at Chepstow TIC – Red, Income from green screen – Red Income from rental of Abergavenny Red Square window - Green TIC at Chepstow has had considerable lone working pressure which is why the budget is overspent.	The Green Screens have yet to be utilised. The conservation income in the mandate was higher than agreed the total income from conservation was initially agreed as 30,000 not 50,000, the museums are looking at other ways to raise this income but the additional 20,000 will not be achieved this year. Castle - Achieving in year savings of 9k but reporting total overspend of 100k due to historic budget assumptions and savings from 14-15 of 20,000. Tourism - 15,000 savings not achievable. The use of volunteers is not available at the moment.	Total	190,000	145,000	45,000	
	Alternative Delivery Plan (agreed by cabinet 2 nd Dec*) - £30k achievable Winter closure of Chepstow TIC and application of museums acquisition reserve for purchases made in year.	Alternative Delivery Plan	Total	190,000	145,000	45,000	

	Alternative Delivery Plan (agreed by cabinet 2 nd Dec) - £30k achievable A reduction in the fuel budget to reflect reduced diesel prices.	Alternative Delivery Plan revised budget –based on variance reported mandate at month 6.	Revised Total* (101k + 1k)	102,000	102,000	0	
Mandate 14 Home to School Fransport Current status Trend since last report	Continuation of 2014-15 mandate. Fundamental policy review to nearest school, and more zealous application of free school travel criteria. Post 16 travel grant removed Green Removal of the non-statutory element of travel grants to post 16 students by July – Green Increase in post 16 charging – achieved increase in costs in 14/15 and will sustain however the 29k target for 15/16 will not be delivered as already realised. Transport Policy on hold. There is currently no progress on change of policy on statutory distances and pick up points due to members exploring other options.	Consultation on the transport policy is currently on hold and consequently the current budget was insufficient to operate the current 'home to school transport policy'. A pressure mandate has been submitted to address current underfunded budget for 16/17.	Income Savings Total	0 101,000 101,000	0 72,000 72,000	0 29,000 29,000	Roger Hoggins/ Richard Cope
	of October 2015, the TIC has been closed for December and planned for January. Income amounting to £5k has been secured from the Town Council. Following legal advice the acquisition reserve can only be used to fund the purchase of artefacts and not to off-set operational expenditure. At month 9 these savings have not been realised and therefore the £30,000 budget						

	The savings are on target to been realised in line with the alternative delivery plan as at month 9.						
Mandate 15 *	2014/15 mandate*						
Facilities - transfer functions to other providers Current status Trend sin	Building Cleaning / Community Services Engaging with town and community councils, 'friends of' and clubs to take on service related costs. Considerable work has already been undertaken e.g Linda	Mandate B21 has been included in the budget proposals for the financial year 2016/17.	Income Savings Total	100,000 0 100,000	10,000 0 10,000	90,000	Roger Hoggins
Culteria status Posto sin	Vista, Bailey Park, public conveniences. 15/16 Activities during 2015/16 have been challenging. We will not achieve full year savings on this for 2015/16. PC Cleaning - Overspend mainly due to delayed implementation of the mandate saving - transferring public conveniences to town councils".	Engagement with the community and town councils commenced on October 2015 and further consultation is scheduled. Will remain red with the limited savings until end of the year.	Total	100,000	10,000	90,000	
	Alternative Delivery Plan (agreed by cabinet 2 nd Dec) - £90k achievable A reduction in grounds and highways, fuel and manpower budget (45k/45k split respectively)	Alternative Delivery Plan – based on variance reported against original mandate at month 6.	Total	100,000	100,000	0	

	The alternative delivery plan is achieve the mandate budget sh month 9 within the service.								
Mandate 16 schools delegated budgets Current status Trend since last report	Schools budgets will be prote limit, this means no pay inflat non-pay inflation is provided funding, This is about finding opportureduce costs in schools. Schools continue to be supported opportunities for savings. Cluster led meetings. Schools being supported with permanagement. Training needs have been idented Teachers to address any skill germanaging their budgets. All schools continue to engage. Schools who need more significative been identified and supposite action to mitigate any financial of Quick wins' have been develop continue to be published, share evaluated throughout all schools.	tion and or for in nities to ed to seek erformance tified for Head aps when cant support or delivered challenges. Deed and ed and	ensure the budget pla	npact for	Income Savings Total	0 1124,000 1124,000	0 1124,000 1124,000	0 0 0	Nikki Wellingto n
Current status	Mandate savings delivered. Current status	Current stat	us				Continue t	identified wit to closely rev	th delivery of tary
17	13	13						•	to keep on track udget and action
							On target	and over ac	hieve.

Mandate 18 * School library service - combine with general library service Current status Trend since last report	2014/15 mandate with 2015/16 savings* Savings achieved – mandate delivered	No next st	'	0 20,000 20,000	0 20,000 20,000	0 0 0	Sharon Randall - Smith
Mandate 20 Gwent Music Current status Trend since last report	Gwent Music is a joint service hosted Newport. The plan is to refocus the service to make them more efficient a increase the value by: Increase charging to parents per term to bring it in line with other LA's delivering t same service i.e Newport. Introduce an instrument charge. Not fill the vacant post. Music access fund agreed as of 19th Jun cabinet. Access fund launched from September 2	nd music provision Monmouthshin light of the receivery successful generation and with Monmouth achieve this. Gwent music work with Mondouth achieve this. Gwent music work with Mondouth Mondouth achieve this.	to develop the on for save worked ully on income d very closely thshire to) 50,000 50,000	0 50,000 50,000	0 0 0	Nicky Wellingto n

Mandate 24 * Transition - Bright New Futures (SC&H) Current status Trend since last report	In 2014 we combined our Transitions Project Team within Bright New Futures Project. (based in Bridges) This has established a shared service model. No action necessary in relation to the mandate savings. We continue to deliver savings with this partnership working.	Plan to review near the end of the five year project. Review to include :- Budgets Service Resource / secondments. Etc	Income Savings Total	0 14,000 14,000	0 14,000 14,000	0 0 0	Julie Boothroyd
Fleet Rationalisation Current status Trend since last report	The savings for this mandate were being achieved from the reduction of fleet vehicles across the authority. This fleet reduction has been achieved therefore the budget mandate is on target to be achieved by year end. The restructure element due to protection of employment policy did not achieve 100% however shortfalls will be made from other savings within the service. There are other operational opportunities currently being considered:- ICT 22 – the connected worker has made progress, this is at the trailing stage, ICT 13– the pool car booking system – this has not progressed due to no funding for the ICT project.	No next steps for fleet reduction as complete. Continue to review the 2 ICT projects and report progress. The shortfall in restructure savings are met within service area.	Income Savings Total	0 62,000 62,000	0 62,000 62,000	0 0 0	Debbie Jackson

		1
		1
		1

Property rationalisation Current status Trend since last report	These savings are predicted on the need to reduce our operational portfolio and maximise revenue streams from our investment holdings. Revenue savings are largely accrued through the reduction in utilities costs, rates, repairs and maintenance. The Accommodation Working Group is charged with reviewing all property usage with the aim of minimising the costs and releasing any property that can be made surplus. Rental of buildings – Green Rates Savings on vacant buildings - Green Rental Grant reductions – Dedicated member of staff now responsible for this.	The Accommodation Working Group continues to review all property usage and the delivery of the rationalisation plan. Permissions for any disposal will continue through the usual council process. Work alongside agile working policy owner to explore further opportunities for greater agile working. The overall Service area has achieved its target at month 9 and is tracking to Green for year end on its overall financials.	Income Savings Total	20,000 80,000 100,000	20,000 80,000 100,000	0 0 0	Ben Winstanle y
Mandate 28 Community Hubs Current status Trend since last report	It's about delivering services in a different way and aligning them with the Whole Place philosophy. This will introduce major changes to how the library and one stop shop services are delivered. We will create a hub in each town where face to face services will be delivered. The contact centre will sustain a reliable and informed first point of contact for people contacting us other than face to face. Increase staffing costs are due to the delayed implementation of the of the Community Hubs restructure. The mandate savings of £250k related to a full year saving and it was only possible to achieve 6 months of reduced costs as the community Hubs opened on the 5th October 2015." Delays were as a result of in internal processes. This outturn includes £125k of mitigating underspends including keeping a post vacant until April 2016 to help offsets the delayed mandate saving.	15/16 No next steps 16/17 – (50K) The Abergavenny Hub Project plan requires continuous monitoring, updating and adjusting to reflect the project developments.	Income Savings Total	0 250,000 250,000	0 125,000 125,000	0 125,000 125,000	Deborah Hill- Howells

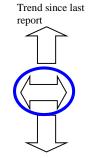
Mandate 31

ICT Savings (SRS & custom built software solutions)

Current status







The mandate's aim was to :-Drive cost efficiencies and income generation opportunities within the Shared Resource Service (SRS). This will subsequently result in MCC benefiting from reduced budget without any significant impact to service. And generate ongoing savings and user benefit from custom built software solutions being generated, then productised and sold commercially.

SRS have made 138k of their proposed 150k saving - still 20k saving to be found on software contracts however further savings of 20k have been found from vacancies.

The 100k savings that were to be achieved through in-house software development and the sale of products will not occur in 2016/17. Work continues to generate commercial returns from the sale or licencing of FLO, the Authority's social care app, though the app will only be marketable from Q1 in 2016/17 based on the most recent updates.

Alternative Delivery Plan (agreed by cabinet 2nd Dec*) - £110k achievable Continue to do work that is required to support the sale/licencing and commercialisation of FLO.

Work continues at month 9. The service is currently reviewing all budget areas and update on savings achievable will be known at Month 11.

Restriction of non-essential spend across the People and Commercial Development division, together with a further review of ICT capital and revenue budgets, aims to identify scope to mitigate the existing £112k pressure.

0 Income 0 0 250,000 138,000 112,000 Savings Total 250,000 138,000

112,000

Peter

Davies

Alternative Delivery Plan -112.000 Total 250,000 138.000 based on variance reported against original mandate at

Mandate Summary	RAG Month 10	RAG Month 2	RAG Month 6	RAG Month 9
1 Leisure				

month 6.

Mandate 33&34 The service is continuing its journey on Continue to review the structures and workforce to 0 0 0 Julie practice change and restructuring itself to Income **Adult Social Care** Boothroyd meet future mandate savings with establish the resource. community links and innovative knowledge and skills moving Savings 260,000 260,000 0 Trend since last Current status approaches to domiciliary care, coupled forward. report Total 260,000 260,000 0 with less reliance on admissions to Service transformation will residential care. continue to evolve and approval sought as the The size of the saving is challenging however the service is working together as a whole programme develops. team in order to continue to review its Continue to deliver and performance in order to meet the targets. ongoing evaluation of the Change in practice will need to continue at pace and be significant, this will continue to DCM training and other training that supports the take time. All targets currently on track to deliver. workforce to change practice. Dementia care matters training roll out Continue to capture and work continues with vigour and there is full with teams to further develop commitment that this training will support the ideas and drive practice changes in practice required. change. IT build continues further development (i.e reporting) and there remains positive feedback from users of FLO. Mandate 35 We are undertaking a review of Additional Learning Needs. Its forms a 3 stage All timescales of delivery of Income 0 0 0 Sharon Transformation of process. the mandate to stay in line Randall-ALN Trend since last Savings fully met for this year. with the 'complete review' 120,000 0 Smith Savings 120.000 report Stages 1 and 2 are complete. timetable. The team have commenced consultation All future stages of the ALN 120,000 Total 120,000 0 with families as part of the stage 3. (Mandate review will be monitored via the future mandates. B20 for 16/17).

Mandate 36 * Route Optimisation Trend since last	Due to the changing to routes the mandate related to the reduction in fleet and staff. £86k of the £250K will not be achieved on this mandate. Leasing costs were built into the saving yet the vehicles to be removed from the fleet were owned and therefore no revenue savings from leasing could be delivered. In addition the project established that the £250 was too ambitious and we were	Review the on-going operation and budgets and re-align in line with service needs. The pressure from this mandate has been mitigated by supressed fuel process and savings in superann (pension) within the department and this is reflected in the month 6 and 9 financial monitoring reports. The route optimisation pressure will not	Income Savings Total	0 270,000 270,000	0 184,000 184,000	0 86,000 86,000	Rachel Jowitt
	unable to release the number of vehicles and staff as initially projected. Alternative Delivery Plan (agreed by cabinet 2 nd Dec) – 86k achievable Reduced fuel and labour budget to reflect reduced diesel prices and staff not joining the Local Government Pension Scheme. The alternative plan is on target to achieve revised savings at month 9.	be carried into 2016-17 as the pressure mandate rectifies this position. Alternative Delivery Plan – based on variance reported against original mandate at month 6	Total	270,000	270,000	0	
Mandate 37a Waste Services Current status Trend since last report	The mandate is about re-aligning the service in order to be as customer focused and efficient as possible. To reduce duplication of services which provide clarity on responsibility and service delivery. To remove duplication and harmonise working practices. Vacancies have been deleted therefore savings have been achieved.	No relevant Next Steps	Income Savings Total	0 50,000 50,000	0 50,000 50,000	0 0 0	Rachel Jowitt
2 Housing5 Sustainable En	ergy Initiatives			I			

Mandate 37b Trade Waste Current status Trend since last report	Modernising Trade Waste Services This has 2 elements:- The introduction of trade waste recycling and realignment of 2 schedule changes. To date £10K has been generated through the sale of trade recycling bags yet it is anticipated that further income will be forthcoming as business replenish stock. At month 9 £15K has been forecasted as total income.	Continue to review operational impact.	Income Savings Total	40,000 10,000 50,000	25,000 0 25,000	15,000 10,000 25,000	Rachel Jowitt
Mandate 37c Grey bag & nappy collection. Current status Trend since last report	This mandate relates to the removal of the free supply of grey refuse bags and the removal of the hygiene/ nappy collection. The mandate has been delivered the saving have been achieved.	early stages. No other next steps relevant.	Income Savings Total	0 180,000 180,000	0 180,000 180,000	0 0 0	Rachel Jowitt
6 Museums & Ca 14 Home to School 15 Facilities 16 Schools Delega 18 School Library 20 Gwent Music 24 Transition – Br 25 Fleet Rationalis	nted budgets Service right New Futures						

26 Property Rationalisation28 Community Hubs

31 ICT savings

Mandate 40a Democracy Current status Trend since last report	This mandate purpose was to reduce the budget requirement in a number of area through a range of actions including: Management restructure – Green. Increased income generation – Green Removal of a vacant post – Green Reduction in mileage budget – Green All action plans delivered in order to act the savings.	as	In relation to budget delivery no next steps Non budget Service improvements.	Income Savings Total	24,000 85,000 109,000	24,000 85,000 109,000	0 0 0	Tracy Harry
Mandate 41 Highways Current status Trend since last report	This mandate was made up of both savand income generation:- Employee restructure – Green Material savings – Green Plant saving – Green. Re-negotiating with sub-contractors – G Additional income from skips & scaffold green. Operational fuel, stores & procurement savings - Green. Commercial advertising – Red.	Green ling –	Savings - on target to be delivered. Income - Advertising scheme has been put on hold whilst a planning issue around advertising signs is resolved so it is assumed that the remaining will not be achieved this year.	Income Savings Total	55,000 395,000 450,000	5,000 395,000 425,000	50,000 0 50,000	Roger Hoggins
33 Adult Social Care (&34)								
35 Transformation of ALN								
36 Route Optimisation								
37a Waste Services								
37b Trade Waste								
37c Grey Bag & Nappy Collection								
40a Democracy								
41 Highways								
41a Abergavenny N	Markets							
42 Youth Service								

Mandate 41a The objective was to run additional To build an income market stalls on existing market days in generation plan for future 70,000 0 70,000 Ben Income **Abergavenny** Neville street and St Johns Square, Winstanle vears. **Markets** Abergavenny. Expansion of flea markets Savings 0 0 0 and boot sales and to hold special markets/events in Cross Street 70,000 70,000 Trend since last Total 0 Current status Abergavenny. The service has been unable to generate the additional income. This mainly due to operational, resource and PR challenges. New Structure in place for January 2016. Alternative Delivery Plan (agreed by Alternative Delivery Plan -Total 33,000 70,000 37,000 cabinet 2nd Dec) - 50k achievable based on variance reported Cease all repair and maintenance work to on original mandate at asset portfolio. month 6. The service is forecasting achieving 37k against the alternative delivery plan.